Belmont KidSpace Cooperative Membership Agreement

Members and their families agree to abide by the following conditions and fulfill the following responsibilities as part of being members of the Belmont KidSpace cooperative (hereafter, "KidSpace") which is operated by Belmont Parents' Network, Inc. (hereafter, "BPN").

1. Members agree that all children at KidSpace will be under the active supervision of parents or caregivers. Members understand that KidSpace is primarily for babies, toddlers, and preschool-aged children (newborn - age 6), and that older siblings and children are welcome **only** if they behave with respect towards the younger children and other people at KidSpace.

2. Members agree that KidSpace is not liable for any injury occurring in the play space or on church property.

3. Members agree to complete **two 2-hour volunteer shifts** (hereafter, "the shift requirement") during the current KidSpace season (November 3rd – April 30th).
   a. KidSpace will bill members who do not complete the shift requirement for the difference between the cost of their KidSpace usage (calculated at day pass rates) and their membership fee. For example, a member who has visited 20 times with 2 children each time and does not complete their shift requirement may be billed as follows: 20 x $20 day pass rate ($400) - $125 membership fee = $275. Members agree that these bills are due and payable to Belmont Parents Network, Inc. upon receipt.

4. Members must read and follow the information in the Volunteer Handbook.

5. Members are only allowed to bring in children who are part of their family under their membership. Additional children not included in the family membership must be paid for at drop-in fee rates.

6. Members agree to cancel their shifts at least 60 minutes before the start of their shift. Absent extenuating circumstances, the first no-show will incur a warning and subsequent no-shows will incur a $10 penalty that must be paid at/before the next visit.

7. Members agree to use KidSpace only when there is at least one member present at KidSpace who is taking responsibility for operating KidSpace per the instructions in the Volunteer Handbook.
   a. Proper operation of KidSpace includes, but is not limited to opening the space and checking in members/day pass visitors.
   b. **Members agree to always check-in to the KidSpace check-in system when utilizing KidSpace.**
   c. **Members agree to use KidSpace during unstaffed shifts only if they or another member is properly operating KidSpace.**
   d. Members are not allowed in KidSpace outside of the posted operating hours.

8. KidSpace strives to provide a safe environment for children to play in. Shift volunteers are authorized to warn parents and children that they may be behaving in a manner not conducive to a safe play environment. Shift volunteers are also authorized to request that such parents and children leave KidSpace that day, after having given a warning.
   a. Members agree to leave KidSpace peacefully if asked to do so by the shift volunteer.
   b. Shift volunteer must notify the KidSpace Board of any such warnings and discussions by emailing "volunteer@kidspace.org"

9. Members agree not to bring children who are sick to KidSpace. Children must be fever free for 24 hours.

10. Belmont KidSpace is a nut free facility, therefore members agree not to bring any nut items into KidSpace.

11. Parents/caregivers must help keep KidSpace organized throughout their time utilizing the space by putting away toys after their children and cleaning up after snacks are consumed.
    a. Wipe down tables after snack with cleaning wipes.
    b. **ALL** members who are present during the last half hour before closing must help clean up KidSpace.

12. Snacks are to **only** be eaten at the tables in the main room. No food is allowed in the gym.

13. KidSpace may, at its discretion, revoke the membership of a member who repeatedly violates this membership agreement.

I have read the KidSpace Membership Agreement above and agree to its terms and conditions.

_____
Name

_____   _____
Signature   Date